

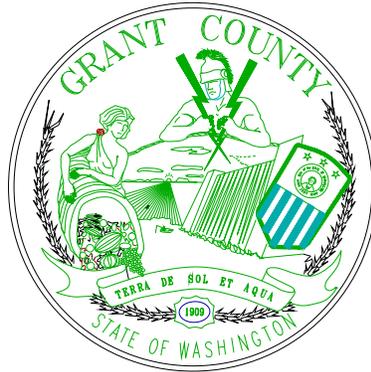
**Grant County
PUBLIC WORKS DEPARTMENT**

Derek Pohle, P.E.
Director of Public Works and
County Road Engineer
Ephrata (509) 754-6082

David N. Heilman
Assistant Director of Public Works
and County Road Engineer
Ephrata (509) 754-6082

Todd Mittge, P.E.
Assistant County Road Engineer
Ephrata (509) 754-6082

Robert Bersanti
Design/Construction Engineer
Ephrata (509) 754-6082



124 Enterprise St. S.E.
Ephrata, Washington 98823
(509) 754-6082; Fax (509) 754-6087

Steve Hill, Supervisor
Road District No. 1
Ephrata (509) 754-6586

Dennis Collier, Supervisor
Road District No. 2
Moses Lake (509) 765-4172

John Brissey, Supervisor
Road District No. 3
Quincy (509) 787-2321

Jerome Wawers, Supervisor
Bridges
Ephrata (509) 754-6082

Janice Goeden
Solid Waste Supervisor
Ephrata (509) 754-4319

Sealed bids will be received for the following equipment:

8,000 lb Mini Excavator

Bid Opening
at
2:00 PM
November 20, 2012
at the
Office of the
Board of County Commissioners
Grant County Courthouse
35 C Street NW, Room 207
P.O. Box 37
Ephrata, WA 98823

NOTICE TO EQUIPMENT DEALERS

Sealed bids, plainly marked "**Bid for 8,000 lb Mini Excavator, Equipment Contract 2012-10**", will be received by Grant County at the Office of the Board of County Commissioners located in the County Courthouse, 35 C Street NW - Room 207, P.O. Box 37, Ephrata, WA 98823, until **2:00 PM, Tuesday, November 20, 2012**, and will then and there be opened and publicly read for furnishing and delivering:

One - 8,000 lb Mini Excavator

Informational copies of the proposal and specifications are on file with the County Engineer in the Grant County Public Works Building, 124 Enterprise St. S.E., Ephrata, WA 98823.

Any bidder offering new equipment shall include in their proposal an offer to purchase the trade-in equipment. The County assumes the new equipment bidder's trade-in offer is a part of the bid including the new equipment. The bidder's trade-in offer will only be considered separate if the bidder grants permission to the County to consider their trade-in offer separately.

Any person or company may make an offer to purchase the trade-in equipment independent of a bid on the sale of the new equipment. Such offers shall be made on forms provided by the County. The bidders are advised that mileage will continue to accumulate at the current usage rate until replacements vehicles are delivered. The County is offering the following trade-ins:

Trade-In:

<u>Description</u>	<u>Dept</u>	<u>Color</u>	<u>Hours</u>	<u>VIN</u>
1979 Case 580C Backhoe 2WD drive, 24" standard bucket, 3/4 cu yd loader bucket. This equipment is operable and needs work.	Fairgrounds	Yellow	4,364	8991319

This backhoe may be inspected at the Grant County Fairgrounds in Moses Lake, WA., Monday through Thursday between 10:00 am and 3:00 pm. (509) 765-3581.

All vehicles are offered "AS IS". Prospective buyers may view the equipment at the convenience of the operator. Please call the department to make arrangements to inspect the vehicle. All vehicles are operating and currently in-service. Fairgrounds @ 509-765-3581.

The Board of County Commissioners reserves the right to reject or accept any or all portions of the bids received.

INSTRUCTIONS TO BIDDERS

- 1) Sealed bids, plainly marked "**Bid for 8,000 lb Mini Excavator, Equipment Contract 2012-10**", will be received by Grant County at the Office of the Board of County Commissioners located in the County Courthouse, P.O. Box 37, 35 C Street NW - Room 207, Ephrata, WA, 98823, until **2:00 PM, November 20, 2012**, and will then and there be opened and publicly read for the construction of the improvements.
- 2) The Bidder may submit a bid on any or all items listed. If the Bidder does not wish to bid any particular item or items, please write "**NO BID**" on the appropriate proposal sheet.
- 3) Multiple bids for the same item may be made by the Bidder. Please copy the appropriate proposal sheet(s) for the item(s) to be bid with more than one model. The proposal for each item bid must be completed. Please number the proposal sheets accordingly.
- 4) The proposal must be completed and the proposal signature sheet must be signed.
- 5) An informational copy of the contract is provided to the Bidder. Please read it but do not sign it.
- 6) All exceptions or changes to the specifications must be shown on the proposal sheet(s) in the space provided or attached to the proposal sheet.
- 7) The Board of County Commissioners reserves the right to reject or accept all or part of the proposal submitted by the Bidder.
- 8) Bidders are advised that the unit price bid for each new item will be compared with current State or other public agency contract prices for similar vehicles. After said comparison the County may reject or accept all or part of the proposal submitted by the Bidder and purchase items directly from the State or other public agency contracts.
- 9) Trade-ins are offered for sale in this contract. Bidders offering new equipment are required to make an offer on the trade-in equipment listed, but can choose to restrict their offer to the award of the contract. Interested parties that are not offering new equipment may submit a bid for one or more trade-in equipment listed. A 5% bid security is required for offers made on all trade-ins from bidders not offering new vehicles or equipment. Although no minimum bids are reserved the County will compare trade-in offers to reliable publications or other sources.

Interested parties bidding for trade-in vehicles only are required to post a 5% deposit based on the bid amount offered for the equipment. The deposit will be held until the purchaser provides the whole amount for all vehicles awarded to the high bidder. If the purchaser fails to pay for the awarded vehicles within the allotted time, the deposit shall be forfeited to the County.

PROPOSAL - PART I
(For New Equipment Dealers)

GENERAL CONDITIONS

1. The attached specifications are for the purpose of providing details regarding the type of product desired by Grant County. Equal or similar products from reputable manufacturers and suppliers are permitted. Grant County shall be the final determiner of product equivalence.
2. Bidders interested in providing bids for new equipment must complete and return Part I of this proposal.
3. The Bidder has 15 days from the date of award to sign and return the contracts. Failure to sign and return the contracts may result in the loss of the contract to the Bidder. No performance bond is required for this bid proposal.
4. Grant County shall pay State sales and use taxes on all products purchased. The Bidder shall not include taxes in the bid price and shall show state sales taxes as a separate item in the space provided.
5. Grant County is a political subdivision of the State of Washington and is exempt from paying all Federal excise taxes. The Bidder shall furnish Federal excise tax exemption certification when applicable. All other taxes and costs of business shall be borne by the Bidder and included in the base price offered.
6. The bidders are advised that mileage/hours on used equipment will continue to accumulate until replacement vehicles/equipment are delivered.
7. All products shall conform to applicable Federal and State safety and health laws, rules and regulations.

BID EVALUATIONS

1. Bid evaluations shall include, but not be limited by, the following criteria:
 - a. Price (*may include life cycle*)
 - b. Quality of product
 - c. Conformance to specifications
 - d. Prompt service and parts availability
 - e. Training
 - f. Bidder's previous contract experience
 - g. Public's best interest.

SUBMISSIONS

1. Bidders are advised to submit the following with each bid item:
 - a. Descriptive literature.
 - b. Complete operating dimensions and sketches of the proposed unit.
 - c. Complete information detailing engines, engine accessories, transmissions, frame, axles, electrical components, cab, differentials, drivelines, hydraulic systems, and appurtenances for each unit bid.
2. The Bidder may submit any other information that may assist Grant County in evaluating the bid.

FULL SERVICE FACILITY

A full service facility is defined as the location with spare parts available to Grant County within 24 hours from 8:00 AM to 5:00 PM, Monday thru Friday.

WARRANTY

The Bidder must state the warranty period on all items bid. Grant County may require a minimum warranty period. Within the warranty period the successful Bidder shall replace all parts and perform all repairs which are required or made necessary due to defective design, materials, workmanship, or non-conformance with the specifications. Unless otherwise noted, the Bidder shall perform all warranty repairs at the Bidder's place of business. Grant County shall deliver and retrieve defective equipment at the Bidder's place of business. All repairs shall have the warranty reinstated for the remaining period.

OPERATOR'S, PARTS AND SERVICE MANUALS

The Bidder shall furnish operator's manuals, service manuals and parts manuals as specified in the proposal. **Manuals must be delivered to Grant County before product delivery is considered complete.**

DELIVERY, INSPECTION AND ACCEPTANCE

All equipment shall be new and the manufacturer's latest model. All standard equipment shall be furnished with the unit. The unit and mounted equipment, if any, shall be serviced, comply with all specifications, and be in full working order for the purpose it was designed at the time of delivery. **Grant County will accept delivery between the hours of 8:00 AM to 3:30 PM, Monday thru Thursday only.** Unless otherwise noted, deliveries shall be F.O.B. Grant County. The Bidder will be required to obtain a delivery address and time from the County Engineer, or his designated representative, for each piece of equipment. The Bidder, or his representative, is requested to be present at the time of delivery.

TRAINING

1. The Bidder and manufacturer's representatives must be able to provide sufficient training to Grant County personnel to operate, service and repair the equipment. The training should occur in Grant County. Training shall include all labor, equipment, materials, tools, travel and other expenses needed to provide a complete service. The Bidder may show a minimum number of training hours for each category. Failure to offer any training will be a consideration in the bid evaluation process
2. The Bidder shall state the number of hours and the cost per hour for each category of training on the proposal form in the space provided.
3. Training is an additive cost to the contract. The Bidder shall not include training costs in the base bid of the proposal. Grant County is not obligated to use the training offered by the Bidder, however, should Grant County desire to utilize the training programs offered those costs will be added to the contract..

LATE DELIVERY

No penalty for late delivery will be assessed against the Bidder. However, the Bidder is advised that the failure to deliver the equipment before the promised date will be a consideration used at succeeding bid proposal evaluations.

TRADE-INS

Grant County is not obligated to accept the trade-in offer and may accept new equipment bid without the trade-in offer. The trade-in offer itself will be assumed to be a part of the whole item and will not be considered separately unless the Bidder clearly states the trade-in offer may be considered separately. Bids for trade-ins only will be considered separately.

PROPOSAL Bid Item No. 1

BID ALTERNATE # _____

<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
Furnish and deliver 8,000 lb mini excavator F.O.B. Grant County, WA	1	\$ _____	\$ _____
		Trade-in offer	(\$ _____)
		Subtotal	\$ _____
		% SST	\$ _____
		TOTAL BID	\$ _____

Dealer Bid Only: Trade-in offer may be considered separately? Yes ____ No ____

Make and Model: _____
 Warranty Period: _____

Delivery: _____

8,000 lb Mini Excavator Specifications

The successful bidder will furnish and deliver tracked 8,000 lb Mini Excavator with canopy and required attachments. This bid is patterned on the Cat 303.5D CR Mini Hydraulic Excavator.

General

(Note specifications below)

- 2012 or 2013 model year. _____
- 7,800 lb. operating weight with canopy and standard equipment _____
- Canopy with ROPS, or FOPS and TOPS _____
- Standard counterweight _____
- 9.5' digging depth _____
- 12" and 24" general purpose bucket w/bolt-on teeth _____
- Auger attachment with 18" diameter bit _____
- Single/bi-directional auxiliary hydraulic lines _____
- Hydraulic thumb _____
- Hydraulic line quick disconnects _____

Engine

- 1.9 L 4-stroke 3 cyl. Tier 4 diesel engine, 30 SAE net HP @ 2000 rpm _____
- Glow plug starting aid _____
- Key start and shutoff _____

Track Drive

- Fully hydrostatic Drive system _____
- Automatic 2-speed travel _____
- Rubber tracks with 12.0" track shoe width _____
- Sealed and lubricated track rollers _____
- Track tension adjustment _____
- Disc type parking brake _____

Attachments

- General purpose 12" (2.3 ft³) bucket with bolt-on teeth _____
- General purpose 24" (4.2 ft³) bucket with bolt-on teeth _____
- 9.5 ft maximum digging depth _____
- Hydraulic thumb _____
- Auger attachment with 18" diameter auger _____
- Mechanical pin-grabber quick coupler option _____
- Boom swing 55° left, 50° right _____
- Compact tail swing radius with 0" of overhang _____
- Bucket digging force 7,420 lbf _____

- Hydraulic 70" x 12.8" dozer blade
- Standard counterweight (*please list size*)

Electrical

- HD, low maintenance battery
- 24 amp alternator
- 12 volt starting system
- Electrical load center with ground level access
- Circuit protection with blade-type fuses/breakers
- Master disconnect switch
- Canopy mounted work light

Hydraulics

- Pump, hydraulic pressure and capacities per manufacturer's design
- Separate hydraulic reservoir with sight gauge
- Hydraulic joy stick controls
- Foot pedal controls for travel
- Hydraulic system oil cooler

Operator's Station

- ROPS/FOPS and TOPS canopy
- Pilot operated hand controls and foot pedals
- Fuel level gauge, low fuel lamp, engine oil pressure gauge, engine coolant temperature gauge, air filter lamp, water separator detection lamp, battery charge gauge, glow plug lamp, and hourmeter
- Hydraulic oil temperature gauge
- Instrument lights
- Electric horn
- Interior lights
- Rear view mirrors (left, center, and right sides)
- Travel warning alarm
- HD vinyl suspension seat with vertical/horizontal adjustments
- Provide heavy duty seat cover
- Retractable 3" seat belt
- Auxiliary 12 volt power supply with cigarette lighter/receptacle
- Mounted 5 lb fire extinguisher, Type ABC
- Storage compartment for operator's manual

Miscellaneous

- 11.9 gallon fuel tank
- 17.2 gallon hydraulic system
- Lockable tool box
- Transport lift and tie down hooks
- Two parts, two service, and two operator's manuals to be provided at time of delivery
- Color: Manufacturer's standard
- Written warranty to cover all repairs, including parts, labor, materials, except loader transport, for a 12 month/Unlimited hour period from the date of delivery (*please attach*)

Optional Equipment:

[Replacement for Fairgrounds](#)

Trade-In: Backhoe

10/15/2012

<u>Description</u>	<u>Dept</u>	<u>Color</u>	<u>Hours</u>	<u>VIN</u>
1979 Case 580C Backhoe 2 WD drive, 24" standard bucket, 3/4 cu yd loader bucket. This equipment is operable and needs work.	Fairgrounds	Yellow	4,364	8991319

Nearest service outlet for warranty repairs:

Company: _____ Contact: _____
Street: _____ Phone: (____) _____
City: _____ Fax: (____) _____
State: _____ Zip _____ Email: _____

Proposed customer training:

Operator..... _____ hrs @ \$_____/hr
Service..... _____ hrs @ \$_____/hr
Mechanical..... _____ hrs @ \$_____/hr
Location..... Ephrata, WA

Non-Collusion Declaration

I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:

1. That the undersigned person(s), firm, association, or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.
2. **That by signing the signature page of this proposal, I am deemed to have signed and have agreed to the provisions of this declaration.**

Proposal for New Equipment - Signature Page

The Bidder supplying new vehicles and trade-in offers is hereby advised that by signature of this proposal he/she is deemed to have acknowledged all requirements and signed all certificates contained herein.

No proposal guaranty is required for this bid proposal offering new vehicles and trade-in offers.

Receipt is hereby acknowledged of addendum(s) No.(s) _____, _____ & _____.

In compliance with Chapter 39.34.030(5)b RCW a public notice for this solicitation for bids has been posted on Grant County's website at <http://www.co.grant.wa.us/>.

- The Bidder will allow Grant County to purchase additional contract items at the original bid prices offered: Yes No
- The Bidder will allow other public agencies to purchase additional contract items at the original prices offered (*RCW 39.34*): Yes No
- The Bidder will allow modifications on contract items for additional purchase requests (*subject to wholesale price adjustments agreeable to each public agency*): Yes No
- The Bidder agrees to provide extended purchase options thru March 15, 2012. Yes *No
*If "No" is checked please show acceptable extended purchase period: _____
- The Bidder understands Grant County accepts no responsibility for the payment of any additional purchase requests made by other public agencies: Yes No
- The Bidder understands Grant County is not required to purchase additional contract items: Yes No

Signature of Authorized Official(s)

Proposal Must Be Signed →

Please Print Name of Authorized Official

Company Name _____

Address _____

City, St, Zip _____

Voice (____) _____ Fax (____) _____

Email _____

State of Washington License No. _____

Federal ID No. _____

Note:

- (1) This proposal form is not transferable and any alteration entered hereon without prior permission from the County Engineer will be cause for considering the proposal irregular and subsequent rejection of the bid.
- (2) Should it be necessary to modify this proposal either in writing or by electronic means, please make reference to the following proposal number in your communication: **Equipment Contract 2012-10**

CONTRACT

THIS AGREEMENT, made and entered into between the Board of County Commissioners of Grant County, State of Washington, acting under and by virtue of Chapter 36.77 of the Revised Code of Washington, as amended, hereinafter called the County, and _____, for itself, its heirs, executors, administrators, successors and assigns, hereinafter called the Contractor.

WITNESSETH:

That in consideration of the payments, covenants, and agreements, hereinafter mentioned, and attached and made a part of this agreement, to be made and performed by the parties hereto, and the parties hereto covenant and agree as follows:

DESCRIPTION OF WORK:

1. The Contractor shall do all work and furnish all tools, materials, labor and equipment necessary to improve and complete **Equipment Contract 2012-10**, located in Grant County, Washington, as proposed in a bid opened **2:00 PM, Tuesday, November 20, 2012** in accordance with and as described in the herein attached plans and standard specifications, and in full compliance with the terms, conditions, and stipulations herein set forth and attached, now referred to any by such reference incorporated herein and made part hereof as fully for all purposes as if here set forth at length, and shall perform any alterations in or additions to the work covered by this contract and every part thereof and any force account work may be ordered as provided in this contract and every part thereof.
2. The Contractor shall provide and be at the expense of all materials, labor, carriage, tools, implements and conveniences and things of every description that may be requisite for the transfer of materials and for constructing and completing the work provided for in this contract and every part thereof.
3. The County hereby promises and agrees with the Contractor to employ, and does employ the Contractor to provide the materials and to do and cause to be done the above described work and to complete and finish the same according to the attached plans and specifications and the terms and conditions herein contained, and hereby contracts to pay for the same according to the attached specifications and the schedule of unit or itemized prices hereto attached, at the time and in the manner and upon the conditions provided for in this contract and every part thereof. The County further agrees to employ the Contractor to perform any alterations in or additions to the work covered by this contract and every part thereof and any force account work that may be ordered and pay for same under the terms of this contract and the attached plans and specifications.
4. The Contractor for himself, and for his heirs, executors, administrators and assigns, and successors and assigns, does hereby agree to the full performance of all the covenants herein contained upon the part of the Contractor.

5. It is further provided that no liability shall attach to the County by reason of entering into this contract, except as expressly provided herein.

IN WITNESS WHEREOF, the said Contractor has executed this instrument, and the said Board of County Commissioners of aforesaid County has caused this instrument to be executed by and in the name of said Board by its Members, duly attested by its Clerk, the day and year written below, and the seal of said Board to be hereunto affixed on the date in this instrument written below.

_____, 2012

Signature

Print Name

Firm Name

Address

City State Zip

() Phone

(County Seal)

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:

____ day of _____, 2012

Deputy Prosecuting Attorney

BOARD OF COUNTY COMMISSIONERS
OF GRANT COUNTY, WASHINGTON

Done this _____ day of _____, 2012

Chairman

Commissioner

Commissioner

PROPOSAL - PART II

(For Used Equipment Bidders)

General Conditions

The attached specifications are for the purpose of providing details regarding the type of equipment available for sale by sealed bids.

Bidders interested in bidding for used equipment must complete and return Part II of this proposal.

The bidders are advised that mileage/hours on used equipment will continue to accumulate until replacement vehicles/equipment are delivered.

The successful bidder shall pay State and local sales and use taxes on all products purchased. The Bidder shall not include state and local taxes in the bid price in the space provided..

Bid Evaluations

Bid evaluations shall include, but not be limited by, the following criteria:

- Price
- Bid prices shall be compared to trade-in offers provided by vendors bidding new equipment.
- Grant County receives a reduction in sales tax from trade-in offers included with new equipment. That sales tax reduction shall be considered when comparing offers made by bidders for used equipment.
- Although no minimum bids are reserved Grant County will compare trade-in offers to reliable publications or other sources. Bids considered too low will not be accepted.
- Public's best interest.

Submissions

Bidders are advised to submit the following with each bid item:

- A 5% security in the form of a certified or cashier's check based upon the bidder's offer for the used equipment.
- Completed and signed Proposal sheet. Failure to complete and sign the Proposal form may result in the bid being declared irregular and not considered.

The Bidder may submit any other information that may assist Grant County in evaluating the bid.

Warranty

The Bidder is advised Grant County offers no express or implied warranty and all used equipment available for sale is offered "AS IS". Prospective buyers may view the equipment at the convenience of the operator. Contact information is listed.

Trade-ins

Grant County is not obligated to accept any trade-in offer. The trade-in offer itself will be for used equipment and described attachments, if any. All bids for trade-ins using Part II of this proposal will be considered separately. The successful bidder shall be given the prescribed number of days shown in the Proposal Signature Page from the date of notification that the used equipment is available and to pay the balance owed and pickup the equipment. If the bidder fails to complete the transaction within that time period the deposit shall be forfeited to Grant County.

The available list of used equipment follows:

WHEEL LOADER

<u>Description</u>	<u>Dept</u>	<u>Color</u>	<u>Hours</u> 10/15/12	<u>VIN</u>
1981 Case 580C Backhoe	Fairgrounds	Yellow	4,364	8991319

2 WD drive, 24" standard backhoe bucket, 3/4 cu yd loader bucket. This equipment is operable and needs work.

Amount offered: \$ _____

All vehicles are offered "AS IS". Prospective buyers may view the equipment at the convenience of the operator. Please call the departments using the numbers listed below to make arrangements to inspect the vehicle. All vehicles are operating and currently in-service unless otherwise stated.

Fairgrounds (509) 765-3581

Proposal for Trade-ins - Signature Page

The Bidder for trade-in vehicles only is hereby advised that by signature of this proposal he/she is deemed to have acknowledged all requirements and signed all certificates contained herein.

5% proposal guarantee is required for the bid proposal for trade-ins.

(Please attach cashier's check or certified check. Personal checks are not acceptable)

Receipt is hereby acknowledged of addendum(s) No.(s) _____, _____ & _____.

In compliance with Chapter 39.34.030(5)b RCW a public notice for this solicitation for bids has been posted on Grant County's website at <http://www.grantcountyweb.us/GCPW/index.htm>

Additional terms:

- If the Bidder's offer to purchase used equipment is accepted by the County, the bidder understands he/she has thirty (30) days to complete the sale after notification of the delivery of the new replacement vehicle.
- The Bidder may be allowed to withdraw his/her offer if the used vehicle is damaged or has become mechanically unreliable and the value of used vehicle is reduced. In the event this happens the County and the Bidder may negotiate a new purchase price.
- The bidder will not be permitted to withdraw his/her offer due to increased mileage or hours.

Signature of Authorized Official(s)

PROPOSAL MUST BE SIGNED → _____

Please Print Name of Authorized Official

Firm Name _____

Address _____

City, St, Zip _____

Voice (____) _____ Fax (____) _____

Email _____

Note:

- (1) This proposal form is not transferable and any alteration entered hereon without prior permission from the County Engineer will be cause for considering the proposal irregular and subsequent rejection of the bid.
- (2) Should it be necessary to modify this proposal either in writing or by electronic means, please make reference to the following proposal number in your communication: **Equipment Contract 2012-10**