

# Grant County Personnel Policy

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APPROVED:  Cindy Carter, Chair, Board of County Commissioners	Feb. 29, 2016 Date Signed
LAST REVISED: 09/01/2015	CONTACT: Accounting Dept.

## 1601 – Municipal Research and Services Center (MRSC) Roster Bidder Eligibility

1601.1 Specifics: Grant County is a member of Municipal Research and Services Center (MRSC) Rosters, a shared online database, for its Small Public Works Roster to award public works contracts, and a Consulting Services Roster for architectural engineering and other professional services. This policy addresses bidder eligibility to bid on projects and/or services the County is soliciting through its membership with MRSC Rosters.

### 1601.2 Procedure

#### 1601.2.1 Bidder Eligibility, Small Public Works Projects

- (a) Any company or individual that intends to bid, quote, or submit a proposal on a Grant County small works project advertised through MRSC Rosters must be an active member in good standing of MRSC Rosters for Grant County prior to the deadline for submittals.
- (b) Should a company or individual not be an active member of MRSC Rosters in good standing and submit to the County a bid, quote, or proposal for the listed small works project, said bid, quote, or proposal must and will be rejected.

#### 1601.2.2 Respondent Eligibility, Consulting Services

- (a) Any company or individual that intends to bid, quote, or submit a proposal on a Grant County consulting services need advertised through MRSC Rosters must be an active member in good standing of MRSC Rosters for Grant County prior to the deadline for submittals.
- (b) Should a company or individual not be an active member of MRSC Rosters in good standing and submit to the County a bid, quote, or proposal for the listed consulting services need, said bid, quote, or proposal must and will be rejected.