Grant County
Department of Public Works
124 Enterprise St. S.E.
Ephrata, WA 98823

TO: PERMIT APPLICANTS
FROM: GRANT COUNTY PUBLIC WORKS DEPARTMENT
SUBJECT: APPROACH/ACCESS PERMITS TO COUNTY ROADS

Please be advised that State law (RCW 36.75.120) requires a permit before any approach is built or constructed onto any County road. (For approaches onto a State Highway contact Washington State Department of Transportation). An application form is attached which should be completed and returned to the Grant County Public Works Department at least two (2) weeks prior to the construction of any approach/access to a Grant County road. If the application is completed properly and there are no problems with the location, size and/or type of approach applied for, the permit should be issued within two (2) weeks of receipt of the application. Include any applicable easement information; all easement information shall be recorded copies from the County Auditor's office.

General requirements (RCW 36.75.120) and restrictions for road approaches/accesses are listed on the back of the application for your information. When locating your approach consideration should be given to maximizing the distance a vehicle using the approach is visible for obvious safety reasons. The minimum acceptable sight distance for a single user approach based upon the posted speed of the County road is as follows. The minimum distance does increase for multiple user approaches.

POSTED SPEED (MPH)	MINIMUM SIGHT DISTANCE (ft)
55	575
50	515
40	415
35	360
30	310
25	260
20	210

Construction of an approach/access without a permit or in non-conformance with the County requirements is a misdemeanor (RCW 36.75.130). In addition unpermitted or improperly constructed approaches may be remove without notice by the County.

Please note, the property owner shall maintain and keep all culverts free of sediments, brush, weeds, debris, etc. AND, shall keep dirt, gravel, debris, etc. from tracking onto paved roadways.

PERMIT APPLICATION FEE - $0
ADDRESS:

Grant County Public Works
124 Enterprise St S.E.
Ephrata WA, 98823
Telephone: 509-754-6082
Email: publicworks@grantcountywa.gov

"PROVIDING THE PUBLIC SAFE, RELIABLE, RESOURCE EFFECTIVE LOCAL GOVERNMENT SERVICES WITH INTEGRITY."

Information.....(509) 754-6082

Jeff Tincher, P.E., Director/County Engineer.....Ext. 3504
Jerome Wawers, Assistant Director .....Ext. 3502
Bob Bersanti, Constrution Engineer .....Ext 3503
Sam Dart, Associate Engineer.....Ext. 3503

Rayetta Bramlett, Accountant.....Ext. 3555
Dave Derting , Access & Road Permits.....Ext. 3511
Rod Follett, Supervisor- Sign Shop.....(509) 754-6085
Janice Goeden, Solid Waste.....(509) 754-4319
Andy Booth, Bridge Supervisor..... (509) 754-6082

Ed Lowry , Supervisor-Dist. No. 1.....(509) 754-6586
Mike Detrolio, Supervisor-Dist. No. 2.....(509) 765-4172
John Brissey, Supervisor-Dist. No. 3.....(509) 787-2321
Darrell Doolittle, Supervisor-Central Shop.....(509) 754-6086

Application to Construct an Approach onto a County Road

Return To: **Grant County Department of Public Works**
124 Enterprise St. S.E.
Ephrata WA, 98823 (509)754-6082

Please review all information provided in this packet prior to submitting application. Incomplete information may result in delay of permit being issued

FOR OFFICIAL USE ONLY

Permit No. _____
Road Log No._____
Mile Post_____
Site Inspection By_____
Checked on_____
District #_____
Culvert ___ Yes ___ No
Work To Be Completed in ____Days

ALL INFORMATION MUST BE NEATLY PRINTED OR TYPED AND LEGIBLE TO BE PROCESSED

NAME OF APPLICANT _____ DATE: _____
(PRINT NAME)

The undersigned hereby applies for permission to construct an approach onto County Road_____
(Name of County Road)

Nearest County Road Intersection_____ Parcel #(Required)_____

Approach Type: ☐ Residential ☐ Field ☐ Commercial ☐ Private Rd ☐ Other_____
(Describe)

County Surface Road Type: ☐ Pavement ☐ Gravel ☐ Concrete ☐ Sidewalk ☐ Curb ☐ Other_____
(Describe)

APPLICANTS MUST COMPLETE THE INCLUDED SITE AND APPROACH LOCATION PLAN. FAILURE TO DO SO WILL RESULT IN AN INCOMPLETE APPLICATION

Approach Width:_____Feet (See County Road Approach Requirements)

Is the Applicant the legal owner of the property? ☐ Yes ☐ No If No please explain:_____

SITE ADDRESS_____ APPROACH STATUS: ☐ NEW ☐ EXISTING
(Must be posted on site)

In accepting this permit, the applicant, his successors and assigns agree to protect and hold harmless Grant County for all claims, actions or damages of every kind and description which may accrue to or be suffered by any persons, corporation or property by reason of the performance of any such work, character of materials used or manner of installation, maintenance and operation or by the improper occupancy of rights of way or public places or public structure, and in case any such suit or action is brought against said county for damages arising out of or by reason of any of the above causes, the applicant, his successors or assigns will upon notice to him or them or commencement of said action defend the same at his or their sole cost and expense and fully satisfy any said judgment after the said suit or action shall have finally determined if adversely to the County. The applicant further agrees the permit is revocable by the County upon notification, if the conditions of issuance are not complied with.

Mailing Address:_____Phone_____

Applicants Signature:_____Email: _____

APPLICANTS MUST PROVIDE THE ORIGINAL FORM SIGNED BY THE APPLICANT TO PUBLIC WORKS OFFICE. FAXES ARE NOT ACCEPTABLE. INCLUDE ANY APPLICABLE EASEMENT INFORMATION; ALL EASEMENT INFORMATION SHALL BE RECORDED COPIES FROM THE COUNTY AUDITORS OFFICE

****** FOR OFFICE USE ONLY*******

Subject to all supplemental conditions set forth below, and the Grant County Road Approach Requirements. Permission is hereby granted to the above named applicant to construct the approach per Grant County Road Approach Requirements described herein.

Supplemental conditions:

ISSUED BY:_____**DATE:**_____

It is the responsibility of the applicant to notify all utilities and affected private property owners when their facilities or property could be damaged through the performance of the above work and the applicant shall make all necessary arrangements to protect such property and / or utilities.

UTILITY DAMAGE IS COSTLY. CALL BEFORE YOU DIG.
1-800-424-5555

APPROACH PERMIT SITE PLAN

In order to process Approach Permits, all submissions shall include a complete site plan map of the proposed approach location; submission of an incomplete site plan map will be considered as an incomplete application and returned to the applicant. The site plan shall include a plot plan of your lot showing the location of the approach being applied for as well as any ditches, canals, or landscaping that may have an affect on the location of or site distance of the approach. The applicant shall show the name of the road the approach will front on as well as note the distance to the nearest County Road intersection.

Applicant Name:_____ Date:_____

Parcel #:_____ Drawing Scale:_____

North Arrow

Direction to the site:_____

_____

COUNTY ROAD APPROACH REQUIREMENTS

All county road approaches such as driveways, private roads, and public accesses shall be built in accordance with the following requirements and R.C.W. 36.75.130 through 150.

A. General Conditions:

1. A permit shall be obtained through the Grant County Department of Public Works before constructing any approach to a County road.
2. The permit shall specify the individual requirements and location of the approach, and shall be subject to inspection by County.
3. Construction deficiencies noted by the County shall be corrected within 30 days.

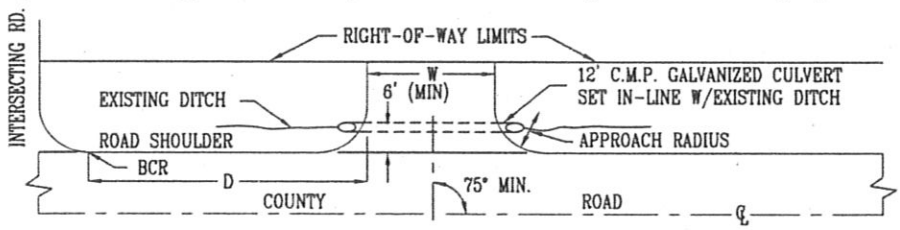
B. Geometeric/Location Requirements:

All approaches must have sufficient sight distance for the posted speed limit and shall conform to the following limits for the type shown:

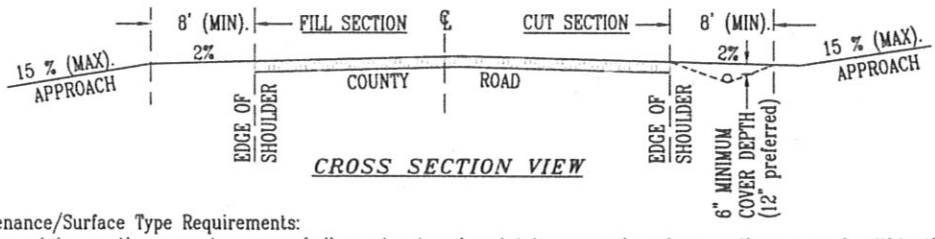
APPROACH TYPE	ALLOWABLE WIDTHS(W)	RADIUS (MIN)	PIPE [1]	PIPE LENGTH [2]	COVER (MIN)	MIN. DISTANCE TO NEAREST APPROACH OR INTERSECTION (D) [3,4]
Residential	12' to 20'	10'	12" C.M.P. Galvanized	26' - 34'	0.5'	20'or 50'
Farm	16' to 24'	15'		32' - 40'	0.5'	50'
Commercial	20' to 30'	20'		44' - 54'	1.0'	50' or 100'
Heavy Commercial	30' to 40'	20'		54' - 64'	1.0'	100'
Public/Private Road	24' Min.	30'		60' Min.	1.0'	100' (min)

NOTES:

1. The County Road Engineer may require a larger pipe diameter for existing drainage conditions or waive pipe installation entirely if special conditions exist.
2. Add 6 ft. for each foot of ditch depth in excess of 2 ft. w/fill slope @ 3:1. Pipe lengths coincide with allowable approach widths.
3. Distance shall be measured from the beginning of the curve radius (BCR) at the intersecting road intersection to the nearest edge of the driveway. If no radius exists, the measurement shall begin 20' from edge of intersecting road shoulder.
4. Use larger distance for approaches to County arterials or if intersecting road is a State Highway.



PLAN VIEW



CROSS SECTION VIEW

C. Maintenance/Surface Type Requirements:

1. At a minimum, the property owner shall construct and maintain a gravel surface on the approach within the County road right-of-way. A concrete surface may be used if a full depth expansion joint is provided at the road right of way.
2. The property owner shall keep all culverts clean and free of all sediments, brush, weeds, etc. at all times and shall not restrict the flow of surface water run-off.
3. Maintenance of the approach and all appurtences thereto is the responsibility of the permittee.