



# GRANT COUNTY DISTRICT COURT

PO BOX 37, 35 C ST NW, EPHRATA, WA 98823

(509) 754-2011 EXT 3192, Fax (509) 754-6099

Email Address - [gcdistrictcourt@grantcountywa.gov](mailto:gcdistrictcourt@grantcountywa.gov)

Janis Whitener-Moberg, Presiding Judge  
Brian D. Barlow, Court Commissioner

Richard C Fitterer, Judge  
Tyson R. Hill, Judge

## REQUEST FOR COURT RECORDS

Grant County District Court provides copies of court records, pursuant to ARLJ 9 and GR 31. Fees are as follows:

- Non-Certified Copy fee: \$0.50 per page
- Certified Copy fee: \$5.00 per document, plus \$1.00 per page
- CD copy fee: \$10.00 per disc.
- Exceptional record search/Large project fee: \$20.00 per hour, plus copy fees

If documents are to be mailed, you will be notified of the cost and the documents will not be mailed until all fees are paid. These fees are not refundable. If documents are not picked up within 30 days, they will be destroyed. If the court cannot access and prepare the information immediately, you will be notified when they will be available.

Defendant's name: \_\_\_\_\_ DOB: \_\_\_\_\_

Case number (s): \_\_\_\_\_

### Documents requested:

Complaint / Citation \_\_\_\_\_ Docket \_\_\_\_\_

Guilty Plea / Stipulation \_\_\_\_\_ Judgment and Sentence \_\_\_\_\_

CD for hearing date: \_\_\_\_\_

Other documents: \_\_\_\_\_

Do you prefer documents be: \_\_\_\_\_ Certified or \_\_\_\_\_ Non-Certified (Please note fee difference above)

### Person requesting information:

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_ Signature \_\_\_\_\_

*\*I agree that the information provided will not be used for commercial purposes and I will not release it to any unauthorized person(s).*

Clerk use: Copies prepared on: \_\_\_\_\_ Amount paid: \_\_\_\_\_